

INSTALLING STANDARD POLE BANNER BRACKETS ON TWO SIDES OF METAL OR COMPOSITE LIGHT POLE

(tip: use a pointed scissors to cut through plastic wrap)

1. You will use 2 arm assemblies, 2 bolts, 4 washers, 4 nuts and 1 cable tie for the top half of the bracket set, and the same for the bottom half of the bracket set.
2. (See “Assembly Instructions for Standard Brackets”) Pre-assemble the top and bottom arm assembly-baseplate pairs (steps 1-4).
3. Position and hold the top arm assembly (with bolts sticking out) against the light pole.
4. Slip the holes in the opposing arm assembly over the bolts and press the base of the arm assembly against the pole.
5. Slip a lock washer over each of the 2 emerging bolts.
6. Spin a nut hand tight on each bolt.
7. Use a ½” combination wrench to tighten the top assembly **outside** nuts sufficiently to hold the assembly in place. Don’t overtighten.
8. Use a ½” combination wrench to tighten the top assembly **inside** nuts to the point where the lock washer is flattened and further tightening is resisted.
9. Slip the banners onto the top opposing arm assemblies.
10. Loop the arm assembly cable ties through the top grommets on the banner and snip off excess cable tie.
11. Slip the bottom arm assemblies through the banners’ bottom pockets.
12. Position and hold the bottom arm assembly (with bolts sticking out) against the light pole.
13. Slip the holes in the opposing arm assembly over the bolts and press the base of the arm assembly against the pole.
14. Slip a lock washer over each of the 2 emerging bolts.
15. Spin a nut hand tight on each bolt.
16. Pull down on the bottom assemblies to tighten the banner, then use the ½” combination wrench to tighten the **outside** nuts on the bottom assembly bolts.
17. Use a ½” combination wrench to tighten the top assembly **inside** nuts to the point where the lock washer is flattened and further tightening is resisted. Do the same for the bottom.
18. Loop the arm assembly cable tie through the bottom grommet on the banner and snip off excess cable tie.